



Thank you for your interest in our preschool program. This information is designed to help you determine when and how you should register your child(ren) for the 2018-2019 school year. Please read the instructions entirely before you complete your registration form. Please feel free to call us at 919-266-2373 or email preschool@knightdaleumc.org if you have any questions.

PROGRAM INFORMATION

Our school year begins the Tuesday after Labor Day ending the Wednesday before Memorial Day. We offer a flexible schedule Monday through Friday. In addition to the regular classroom experience, we offer Chapel, Spanish and Music & Movement. We enjoy time on the playground or in the Courtyard each day. A Healthy Snack will be provided by the preschool and is included in the Tuition. Children in our Junior K and Enrichment Program will bring a healthy lunch from home each day.

CLASS OFFERINGS

Toddlers -- 2 days per week (T/Th), 3 days per week (M,W,F) or 5 days per week (M-F) **9am-12pm**

Early Preschool -- 2 days per week (T/Th), 3 days per week (M,W,F) or 5 days per week (M-F) **9am-12pm**

Preschool -- 3 days per week (M,W,F), 4 days per week (M-TH) or 5 days per week (M-F) **9am-12pm**

Junior K -- 5 days per week (M-F) **9am – 1pm**

FLEXIBLE SCHEDULE

Early Birds – 8am-9am daily

Enrichment – 12:00-1:00 (offered to the children in our Toddlers- Preschool Classes-Children can sign up to stay an extra hour. During that hour they will enjoy a healthy lunch from home along with activities that will enhance the curriculum being taught.)

REGISTRATION DATES & PRIORITIES

Registration for the Knightdale UMC Preschool (KUMCP) 2018-2019 school year will be divided into the following two categories:

- First Priority: Currently enrolled students and siblings— begins Tuesday, January 16, 2017. All currently enrolled students and their siblings are guaranteed a spot if a complete registration packet is received by January 31 at 1:00 pm.
- Second Priority: General Public—begins Thursday, February 1, 2018.

All families will receive notification of their child's enrollment status via email within 72 hours after receiving the complete registration packet.

REGISTRATION FEE

The registration fee is equal to one month's tuition but it is not applied toward tuition. Registration fees must be paid via check, cash or money order; we are unable to draft it. This fee is non-refundable once your child has been placed.

TUITION

The KUMCP Board has approved the following tuition rates for the 2018-2019 school year: Tuition includes a healthy snack provided by the preschool.

| Class Options | Tuition 2 Days (T,TH) | Tuition 3 Days (M,W,F) | Tuition 4 days (M-TH) | Tuition 5 days (M-F) |
|--|--|--|--|--|
| Toddlers (1- young 2's) 9am-12pm | \$200/month \$1800/school year Sibling Discount: \$180 \$1620/School Year | \$235/month \$2115/school year Sibling discount: \$210 \$1890/school year | | \$315/month \$2835/school year sibling discount: \$280 \$2520/school year |
| Early Preschool (2 & 3 yr olds) 9am-12pm | \$200/month \$1800/school year Sibling Discount: \$180 \$1620/School Year | \$235/month \$2115/school year Sibling discount: \$210 \$1890/school year | | \$315/month \$2835/school year sibling discount: \$280 \$2520/school year |
| Preschool (3 & 4 yr olds) 9am-12pm | | \$235/month \$2115/school year Sibling discount: \$210 | \$270/month \$2430/school year Sibling discount: \$240 | \$315/month \$2835/school year sibling discount: \$280 |
| Junior K (4 & 5yr olds) 9am-1pm | | | | \$345/ month \$3105/school year sibling discount: \$310 |

Tuition for KUMCP is separated into 9 equal payments (see above monthly rates). Tuition payments will be collected the first week of each month (September through May). Delinquent payments are subject to an assessment equal to any bank fees associated with the transaction. Tuition may be paid in advance. ****5% Discount, if making entire school year Tuition by August 1, 2018.**

****3% Discount, if paying half the school yearly tuition by August 1, 2018. Next Half Payment is due January 1, 2019** There will be no refunds or credit given for days missed for any reason including sickness, vacation or the closing of school for inclement weather. Sibling discounts are given with monthly tuition fees. Sibling discounts do not apply to registration fees.

**Scholarship information is available upon request.

MEDICAL INFORMATION

All emergency forms and a copy of your child's current immunization record must be completed and returned prior to the first day of school. KUMCP is an Nut Free & Allergy Aware School. If your child has any food allergies, you will be required to have an Allergy Action Plan on file by the first day of school. To provide the safest environment for all children, we may ask you to limit the foods you send to school with your child.

If you have any questions, please contact us at 919-266-2373 or preschool@knightdaleumc.org.

ENROLLMENT PACKET

An Enrollment Packet will be given to you once you've turned in your Registration Application.

Thank you for your interest and support of our program. We are excited for the opportunity to support you as we navigate through these Early Childhood years together. We are aware of this great responsibility we have as partners in teaching and nurturing your child. They are our highest priority, and we never forget that they are truly a gift from God. Thank you for entrusting and sharing your child with us!

Warmly,

Danielle Glenewinkel
Knightdale UMC Preschool Director

Knightdale UMC Preschool

7071 Forestville Rd, Knightdale, NC 27545

(919) 266-2373

preschool@knightdaleumc.org

Registration Application 2018-2019

Step One: Complete student information below:

Child's Name: _____ Name Used: _____

Address: _____ Zip Code: _____

Birth Date: _____ Age as of 08/31/2018: _____

Please Circle: Male Female Home Phone Number: _____

Father's Information:

Mother's Information:

Name _____

Name _____

Work # _____

Work # _____

Cell # _____

Cell # _____

Email _____

Email _____

Please list all known food and environmental allergies:

Whom may we thank for referring you to KUMCP? _____

Step Two: Please check which class you'd like to enroll your child in. **Step Three:** Attach a non-refundable registration fee. Registration Fee is equal to but not replacing one month's tuition.

- T/Th Toddlers/Young 2's Class
- M/W/F Toddlers/Young 2's Class
- M-F Toddlers/Young 2's Class
- T/Th Early Preschool Class
- M/W/F Early Preschool Class
- M-F Early Preschool Class
- M/W/F Preschool Class
- M-Th Preschool Class
- M-F Preschool Class
- Junior K Class

Registration Fees

2 days per week: \$200

3 days per week: \$235

4 days per week: \$270

5 days per week: \$315

Junior K: \$345

Step Four: Initial the statements bellow.

I understand and agree with the following: (Please initial)

- ⇒ Medical (including immunizations record) and Emergency Forms must be completed and returned **PRIOR** to the first day of school. Yes_____ No_____
- ⇒ If applicable, I understand that I must have an Allergy Action Plan completed by a physician on file before my child can start school. Yes_____ No_____
- ⇒ I give my permission for my child's picture to be used for information purposes and to promote the understanding of quality childcare on KUMCP Website and Facebook. Yes_____ No_____
- ⇒ KUMCP creates a school directory for the convenience of parents (not for commercial use). I give my permission for my child's name, address, home phone number and email address to appear in the directory. Yes_____ No_____

Step Five: Tuition Express

Complete the attached Tuition Express Payment Form for tuition collection. **All** Families must submit a new form each school year.

I understand that tuition is due the first school day of the month, September through May. Delinquent payments are subject to an assessment equal to any bank fees associated with the transaction.

If for some reason you wish not to have your tuition payment processed electronically, please indicate below how you will be paying your tuition each month: Cash Personal Check

Signature

Date